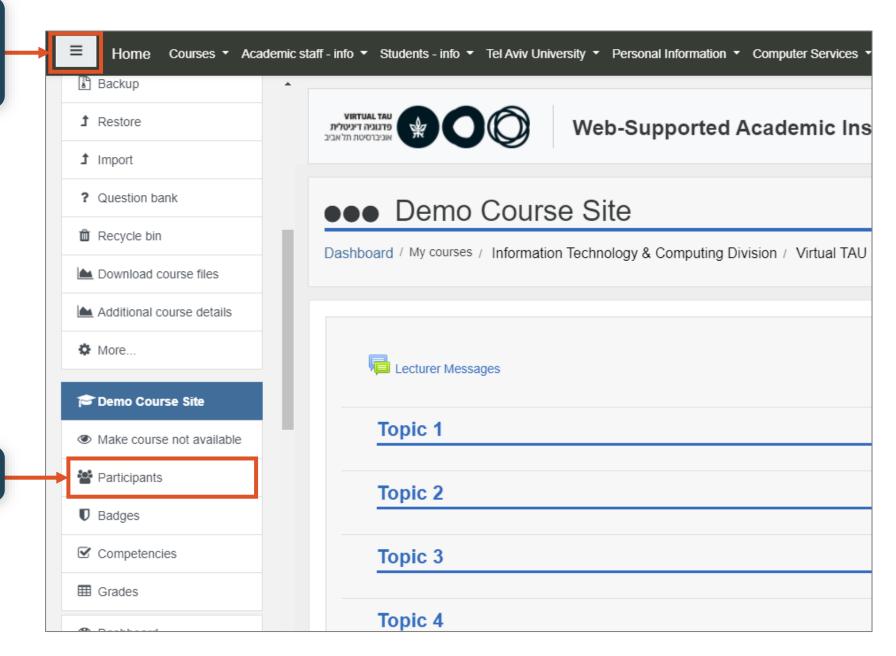# Moodle

Course Participants List
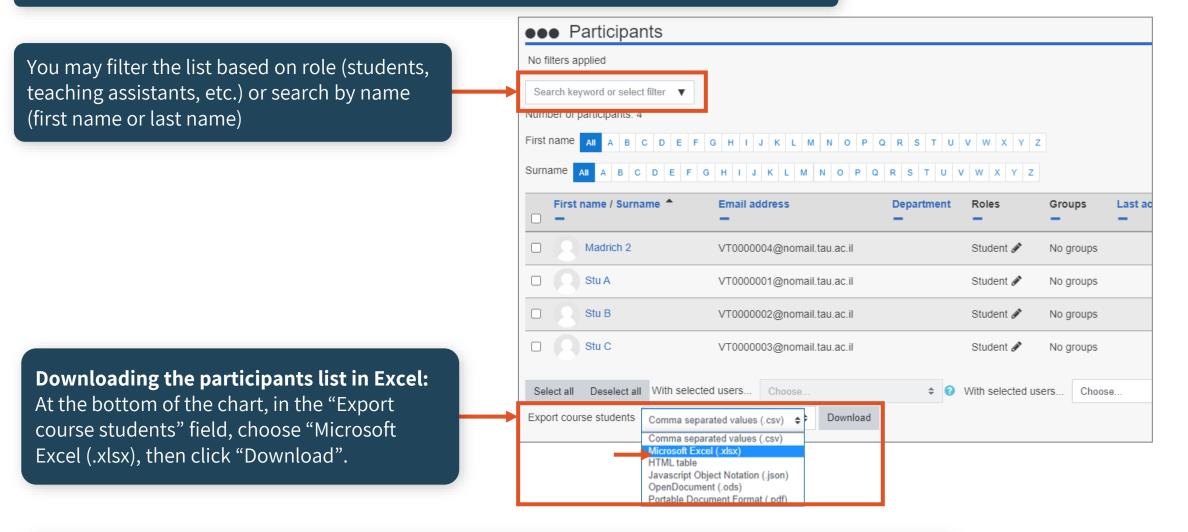
1 On the course site, if there is no menu on the right side: click on the button in the upper right corner to open the menu.

☰ Home   Courses ▾   Academic staff - info ▾   Students - info ▾   Tel Aviv University ▾   Personal Information ▾   Computer Services ▾

📄 Backup

↥ Restore

↥ Import

? Question bank

🗑 Recycle bin

📉 Download course files

📉 Additional course details

⚙ More...

🎓 Demo Course Site

👁 Make course not available

👥 Participants

🛡 Badges

☑ Competencies

▦ Grades

2 Click on the Participants link

VIRTUAL TAU
פדגוגיה דיגיטלית
אוניברסיטת תל-אביב

Web-Supported Academic Ins

●●● Demo Course Site

Dashboard / My courses / Information Technology & Computing Division / Virtual TAU

💬 Lecturer Messages

Topic 1

Topic 2

Topic 3

Topic 4

The list of participants registered to the course will now be displayed.

You may filter the list based on role (students, teaching assistants, etc.) or search by name (first name or last name)

●●● Participants

No filters applied

Search keyword or select filter ▼

Number of participants: 4

First name **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

☐	First name / Surname ▲ —	Email address —	Department —	Roles —	Groups —	Last ac —
☐	Madrich 2	VT0000004@nomail.tau.ac.il		Student ✏	No groups	
☐	Stu A	VT0000001@nomail.tau.ac.il		Student ✏	No groups	
☐	Stu B	VT0000002@nomail.tau.ac.il		Student ✏	No groups	
☐	Stu C	VT0000003@nomail.tau.ac.il		Student ✏	No groups	

Downloading the participants list in Excel:
At the bottom of the chart, in the "Export course students" field, choose "Microsoft Excel (.xlsx), then click "Download".

Select all   Deselect all   With selected users...   Choose... ⬍   ❓ With selected users...   Choose...

Export course students   Comma separated values (.csv) ⬍   Download

Comma separated values (.csv)
Microsoft Excel (.xlsx)
HTML table
Javascript Object Notation (.json)
OpenDocument (.ods)
Portable Document Format (.pdf)

Note that students registered to the course automatically appear in the course's Moodle site
- Moodle updates a day after registration is updated in the University system
- If a student does not appear on the course site, they should contact the Department Secretary

Contact Us

Virtual TAU team

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